



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta  
Director

**TITLE:** NURSING SUPERVISOR (Provisional\* Appointment)

**SALARY:** \$69,974 - \$96,861 annually

**LOCATION:** Monroe Community Hospital

### **JOB SUMMARY:**

This position is responsible for supervising, developing, motivating and evaluating nursing personnel, and for assisting in planning and coordinating the twenty-four (24) hour functioning of assigned nursing units. Employees work only evening and/or night-shifts and also assume administrative responsibility for the hospital on an assigned shift basis, communicating with an appropriate "on call" administrator as necessary. Leeway is allowed for the exercise of independent judgment and decision-making in determining patient/resident needs and solutions to clinical care problems. The employee reports directly to and works under the general supervision of a hospital administrator. General supervision is exercised over a professional and paraprofessional nursing staff. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma; plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus six (6) months paid full-time or its part-time equivalent experience as a Registered Nurse in a supervisory or charge nurse capacity; OR,
- (B) Graduation from a regionally accredited or New York State registered school of nursing plus one (1) year paid full-time or its part-time equivalent experience as a Registered Nurse, six (6) months of which must have been in supervisory or charge nurse capacity; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing or School of Nursing degree plus three (3) years paid full-time or its part-time equivalent experience as a Licensed Practical Nurse, six (6) months of which must have been in a supervisory or charge nurse capacity; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

### **SPECIAL REQUIREMENTS:**

Possession of a New York State License as a Registered Professional Nurse.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

### **RESIDENCY REQUIREMENT:**

There is no residency requirement for this position.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COMMUNITY HOSPITAL  
HUMAN RESOURCES  
435 EAST HENRIETTA ROAD  
ROCHESTER, NY 14620

**Posting Date:** January 7, 2022

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.